



ANDHRA PRAGATHI GRAMEENA BANK

A SCHEDULED GOVERNMENT BANK
(SPONSORED BY SYNDICATE BANK)

HEAD OFFICE, P.B. NO. 65, KADAPA - 516 001 (AP)

COMMITTED TO RURAL DEVELOPMENT

REQUEST FOR PROPOSAL (RFP)

(For Empanelment of vendors for supply, installation & Maintenance of Security Gadgets)

I. GENERAL

Andhra Pragathi Grameena Bank, Head Office, Kadapa invites Request for Proposal (RFP) for Empanelment of vendors for supply, installation, testing, commissioning and maintenance of security equipments/ items/ gadgets like Burglar Alarm System, Fire Alarm System, CCTV, etc, at its various branches/offices, from reputed firms/ manufacturers/ authorized suppliers/system integrators, who have experience in supply, installation, testing, commissioning and maintenance of these items. The security products/gadgets, for which proposals are being invited, are as follows:-

- Burglar Alarm System (8 Zone Micro Controller based Security Alarm Panel with IP CMS connectivity with GSM & PSTN Dialer, able in 10 Nos and 3 messages)
- Passive Infra Red Detectors
- Auto Dialers
- CCTV system - DVR, Cameras (HD & IP) Hard Disk Drives, accessories, etc.

2. SCOPE OF THE WORK

Supply, Installation, Maintenance of Security Items/ Gadgets like Burglar Alarm System, Fire Alarm, Auto-dialers, CCTV, etc. in all branches/offices of Andhra Pragathi Grameena Bank. The Empanelment shall be for a period of 3 years, from 01.09.2017 to 31.08.2020. The Empanelment by the Bank should in no way be construed as work order. Work order for supply/ installation/maintenance shall be placed as and when it arises, with these empanelled Vendors.

3. SCHEDULE

The following is an indicative timeframe for the overall process. Changes to the time frame, if any, shall be communicated to the Respondents during the process, through e- Mail.

Tender Reference	Details
Price of RFP Document	Rs.5,000 /- (Non Refundable)
Document	1 st August, 2017

Date of closure of tender	18 th August, 2017 - 1.30 PM
RFP Security Deposit (EMD)	Rs. 1.00 lacs (Interest free)
Queries for Pre RFP Meeting to be mailed by	9 th August, 2017 up to 4.30 PM
Pre RFP Meeting	11 th August, 2017 at 10.30 AM
Last Date & Time for receipt of tender offers	18 th August, 2017 at 01.30 PM
Date of opening of technical bids	18 th August, 2017 at 3.30 PM.
Address for Communication	The General Manager Andhra Pragathi Grameena Bank Head Office, Mariapuram Kadapa - 516003.
Telephone Contact Number	9490158007, 8331019340
E-mail Id	hopms@apgb.in
Website	www.apgb.in

3. SUBMISSION OF APPLICATION

Request for Proposal' Document/ Application, complete in all respect, should be submitted along with payment of Rs. 5000/- (Non-Refundable) towards the cost of RFP Document and Earnest Money Deposit of Rs. 1,00,000/- (Rupees One Lac only) by way of DD/Pay Order in favour of Andhra Pragathi Grameena Bank, Kadapa, on or before 1.30 pm 18/08/2017 in a sealed envelope. The Earnest Money Deposit of finally empanelled agencies will be kept as Security Deposit with the Bank for the period of empanelment. The EMD of agencies not found suitable/meeting the required eligibility criteria shall be returned.

The agency must sign each page of tender document and duly filled & signed application form along with supporting documents, failing which the application is liable to be rejected.

The applications received late, or without application fee and earnest money or conditional applications would be rejected. Further, the Bank reserves the right to accept or reject any or all applications without assigning any reason.

4. EVALUATION PROCESS

Stage I - 'Request for Proposal - Technical Evaluation'

Incomplete 'Request for Proposal', i.e. proposals not accompanied by the mandatory documents as mentioned under 'Details Required to be Submitted', cost of application and EMD shall be rejected. Offers will be evaluated against the stipulated eligibility criteria based purely on valid proof of documents submitted by the Vendors. Offers not complying with the eligibility criteria will be rejected. Technical Evaluation will be done by a Committee of Officers based on Annual Turnover, experience, especially with nationalized banks, servicing network, etc., as per the Appendix 'A'.

Stage-II - Display/Demonstration of Security Gadgets

Shortlisted applicants, after technical evaluation, may be asked to display their products, gadgets, in our Head Office.

5. LAST DATE FOR SUBMISSION OF RFP

Request for Proposal (RFP) along with the documents (as mentioned under Para 7 (Details required to be submitted) should be submitted latest by 1.30pm on 18th August, 2017. The RFP document will be opened on the same day at 3.30pm.

6. ELIGIBILITY CRITERIA FOR APPLICANTS

- a) **The Applicant should be a registered company/firm, and should be:-** Original Equipment Manufacturers (OEMs) and/or their authorized dealers, capable of providing integrated solution of supply, installation, after sale services and maintenance of the system provided.
- b) **GST Registration - Applicant should have authentic GST distinguished registration numbers etc. for which the Applicant is applying, is mandatory requirement;**
- c) **Turnover - The Applicant should have Annual turnover of Rs. 2.00 Crore for each of the last 3 Financial Years 2014-15, 2015-16 & 2016-17.**
- d) **Experience - Applicants should have minimum Three (3) years' experience in the field of supply, installation and maintaining the security equipment required by the bank and for which empanelment is sought, as on 31 March 2017.**
- e) **Product Certification-** All products being offered should be of latest technology and should be certified by the Bureau of Indian Standards BIS, UL, EN, FCC, CE and tested at Electronic Regional Test Laboratory or any other industry recognized certification as applicable and acceptable to bank.

f) **Installation Work Experience** - Only those **Applicants** will be considered who have the experience of installing all the major Security Gadgets required in a Bank Branch viz. Burglar Alarm, Fire Alarm and CCTV. The **Applicant** should have installed these Systems in at least 100 Bank Branches, during last 3 years and should be having Annual Maintenance for at least 100 Branches. (as on 31/07/2017). Please attach proof of same.

g) **Blacklisting** - The applicant should not have been blacklisted by any Bank in past 3 years or services terminated due to poor performance. An undertaking stating that the company/firm has not been blacklisted should be submitted.

7. DETAILS REQUIRED TO BE SUBMITTED

- Name of the firm -
- In the business since when -
- Registration particulars -
- PAN or Income Tax Registration Certificates -
- Goods & Services Tax Registration No. -
- Proof of having offices and complete after sales service infrastructure. in centers.
- Proof of adequate availability of technical expertise & staff strength including name of persons, address, phone no.s, manpower, etc.
- Proof of having their manufacturing facility for the items mentioned in RFP or authorized dealership from the manufacturer. Copy of agreement to be submitted.
- Proof of execution of such works in last three consecutive years (copy of work orders, completion certificate to be enclosed).
- Proof of having executed supply & installation works for at least two nationalized banks for last 3 years for minimum amount of Rs. 50.00 Lacs & above per annum. Performance report/certificate for same to be enclosed.
- Proof of having installed, Burglar Alarm and CCTV at least 100 Bank Branches, during last 3 years.
- An undertaking that firm is capable of undertaking installation & maintenance work in rural areas where majority of bank's branches are located.
- Audited Financial Statement for last three consecutive years.

The above details MUST be submitted with proof.

8. PRE-RFP MEETING

Pre-RFP meeting for clarifying the doubts of the **Applicant** with regards to the tender will be held on 11/08/2017 at 10.30 AM at Bank's Head Office at Kadapa. Participating **Applicant** to submit their points for clarification during pre-RFP meeting latest by 5.00pm on 09/08/2017 on email id: hopms@apgb.in

On the basis of clarification sought by the **Applicants** in the Pre RFP Meeting, appropriate "Addendum" shall be issued on Bank's website only and **Applicant** must refer the same before final submission of the Tender.

9. ANNUAL MAINTENANCE CONTRACT


The empanelled **Applicant** /vendor if selected as L1, must be capable of undertaking the Annual Maintenance Contract for all the existing security gadgets installed in the branches and also for the new systems installed, after the expiry of initial Guarantee period, at the mutually agreed rates. The qualified **Applicant** should have technical expertise and capability for maintaining all the existing and the new products.

10. GENERAL INSTRUCTIONS/CONDITIONS

- Please read the terms and conditions carefully before filling the application form.
- Please sign all the pages of the tender document including each page of the application form.
- There should be no cutting/over writings. The cuttings/over writings, if any should be duly attested.
- During the empanelment period Bank may De-empanel if the services are found NOT satisfactory.

The Bank reserves all rights to:

- i. Accept or reject the application either in whole or in part.
- ii. Reject any or all the applications partially or wholly.
- iii. Cancel or withdraw this tender.
- iv. Accept or reject any deviation from these conditions.


JVS Prasad
General Manager

RFP FOR EMPANELLEMENT OF CCTV& SEC ALARM

S No	Pre Qualification Criteria	Valid Supporting documents to be submitted with the RFP	Compliance (Y/N) (With documents)												
1	Are you an ISO Certified organization	Valid ISO 9001 ISO Certifications													
2	Do you have Goods & Service Tax Registration														
3	PAN registration	Valid registration Certificates/details	PAN: <input type="text"/>												
4	Is your annual sales turnover Rs.2 Crores or higher in each of the last 3 financial years	Latest CA's certificate and Audited Balance sheets and Profit & Loss statements of last 3 financial years mentioning the turnover <table border="1"> <thead> <tr> <th>Turnover (Cr)</th> <th>FY 2014-15</th> <th>FY2015-16</th> <th>FY 2016-17</th> </tr> </thead> <tbody> <tr> <td>Gross</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Net</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Turnover (Cr)	FY 2014-15	FY2015-16	FY 2016-17	Gross				Net				
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Gross															
Net															
5	Are you a profitable organization in India having profit in each of the last 3 financial years	Latest CA's Certificate indicating quantum of profit in each of the last 3 financial years - along with Audited Balance sheets and Profit & Loss Statements of last three years. <table border="1"> <thead> <tr> <th>Profit</th> <th>FY 2014-15</th> <th>FY 2015-16</th> <th>FY 2016-17</th> </tr> </thead> <tbody> <tr> <td>Profit after Tax</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Profit	FY 2014-15	FY 2015-16	FY 2016-17	Profit after Tax								
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6	Have you obtained orders from any Banks in last 3 years for supply/ installation	Submit PO of Bank Clients													
7	All products should be certified by the Bureau of Indian Standards BIS, UL, EN, FCC, CE	Copy of initial BIS licenses granted to the Applicant / OEM which must be dated at least 3 years prior to issue of this tender as well as the latest valid renewed license must be enclosed													
8	Have you (as an OEM) ever been blacklisted/ barred by any PSU Bank/ Private Bank/ NBFC/ Co-operative Bank/ PSU Enterprises/ Government Departments in last 3 years and is your name present in IBA's caution list.	A written under taking has to be given by the Applicant as well as the OEM in this regard													